

**Project partner**: Barcelona Official Chamber of Commerce, Industry, Services and Navigation

**REvitalization of Sustainable Tourism**

**Across Regions in The MEDiterranean**

**RESTART MED!** **C\_A.1.3\_0054**

Financed by the ENI CBC Med 2014 2020 Programme

**Subgrant application form**

for Promoting sustainable tourism in the Mediterranean

**Reference: call for sub-grant proposals number 1**

Deadline for submission of application: 14th October 2022

|  |  |
| --- | --- |
| Title: |  |
| Location(s): | *<*specify country(ies), region(s), area(s) or town(s) that will benefit from the subgrant(s)*>* |
| Name of the applicant |  |
| Name of the co-applicants if any |  |

|  |
| --- |
| **Applicant’s contact details for the purpose of this action** |
| Postal address: |  |
| Telephone number:  |  |
| Contact person for this action: |  |
| Contact person’s email: |  |

|  |
| --- |
| **Applicant’s product that will be promoted (eligibility)** |
| Name of the product |  |
| Very brief description of the product |  |
| Website and or social media if any  |  |
| Environmental sustainability of the existing product |  |
| Socio-cultural sustainability of the existing product |  |
| Economical sustainability of the existing product |  |
| Other |  |

**INSTRUCTIONS FOR DRAFTING THE APPLICATION FORM**

Please ensure that the application:

* includes Page 1 of this document, filled in and submitted as a cover page;
* includes the table of the summary of the subgrant(s) activities;
* includes the description of the subgrant(s) activities and their relevance
* provides the information requested under the headings below, in the order requested, and in proportion to its relative importance (see the relevant scores in the evaluation grid in the guidelines for applicants);
* provides full information (as the evaluation will be based solely on the information provided);
* is drafted as clearly as possible to facilitate the evaluation process.
1. **Summary of the subgrant(s)**

Please complete the table below.

|  |  |
| --- | --- |
| Title of the subgrant(s): |  |
| Location(s) of the subgrant(s)— specify country(ies), region(s)  |  |
| Total duration of the subgrant(s) activities (months): |  |
| Requested EU contribution (amount) | <amount in EUR> |
| Requested EU contribution as a percentage of total eligible costs (indicative)] | %  |
|  [Total indicative budget] | <amount in EUR> |
| Target groups[[1]](#footnote-1) |  |

1. **Description of the subgrant (max 2 pages)**

Please provide all the following information:

* 1. Describe the applicant/tourist product and its co-applicant if any
	2. Give the background to the preparation of the action.
	3. Describe the key stakeholder groups and partners involved, their attitudes towards the action, any consultations held with them and role in the action.
	4. Explain the objectives of the subgrant /visibility initiative
	5. Define and describe the target groups
	6. Outline the type of activities (main activities subactivities) proposed.
	7. Outline the broad timeframe of the subgrant implementation and describe any specific factor taken into account.

**3. Sustainability challenges (Maximum ½ page)**

Please provide the following information:

How likely the action reinforce the following tourism products sustainability pillars?

See definition from UNWTO: <https://www.unwto.org/sustainable-development>

* environmental sustainability
* socio-cultural sustainability
* economical sustainability
1. **Relevance (max 1 page)**

Describing relevance of the action please provide following information:

* How relevant is the proposal to the objectives of the call and to the applicant service provider?
* Does the action affect the overall concerned territory and involve/provide benefits to the greater number of public and private actors of the territory?
* Is the visibility action likely to continue and/or produce long lasting expected effects after the end of the subgrant?
1. **Partnership / no. of actors involved (**Maximum ½ page)

Please provide all the following information:

* Has and/or will the action been jointly identified with a number of different actors from the target territory?
* Does the action foresee the participation of a number of different stakeholders from the target area/s in the implementation process?
1. **Indicative action plan**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Activity | Month 1 | 2 | 3 | 4 | 5 | Implementing body |
| Activity 1 (title) |  |  |  |  |  | Applicant and or subcontractos/third parties |
|  Activity 2 (title) |  |  |  |  |  | Applicant and or subcontractos/third parties |
| Activity 3 (title) |  |  |  |  |  | Applicant and or subcontractos/third parties |
| etc. |  |  |  |  |  |  |

1. **Identification of applicants**

Fill-in one table for the applicant.

|  |
| --- |
| **Applicant** |
| **Name** |  |
| **Abbreviation** |  |
| **Registration number (or equivalent)** |  |
| **Official address of registration** |  |
| **Country of registration** |  |
| **Legal status**  |  |
| **Website of the organisation** |  |
| **Telephone number** |  |

**Declaration by the applicant**

The applicant, represented by the undersigned, being its authorised signatory [and in the context of the present application, representing in the proposed action], hereby declares that:

* the applicant has the financial capacity and professional competence and qualifications to implement the subgrant(s);
* the applicant is directly responsible for the preparation, management and implementation of the subgrant(s) activities, and is not acting as an intermediary;
* the applicant is not in any of the situations excluding them from participating in contracts foreseen by the applicable legislation
* the applicant is eligible in accordance with the criteria set out in the guidelines for applicants;
* if recommended to be awarded the subgrant, the applicant accepts the contractual conditions as laid down in the standard subgrant contract annexed to the guidelines for applicants.

We acknowledge that if we participate in spite of being in any of the situations for exclusion or if the declarations or information provided prove to be false, we may be subject to rejection from this procedure.

Signed on behalf of the applicant

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Position** |  |
| **Date** |  |

1. **Checklist**

[ ]  Annex I: Subgrant Application Form

[ ] Annex II: Budget

[ ] Annex III: De minimis declaration for subgrantee

[ ] Annex IV: Applicant’s Statement

[ ] Annex V: Legal Entity File (LEF)

[ ] Annex VI: Financial Identification (FI)

1. ‘Target groups’ are the groups/entities who will directly benefit from the subgrant(s) [↑](#footnote-ref-1)